



CDF CORPORATION *worldwide innovator in flexible liquid packaging*

CDF continues to monitor and manage the dynamic environment COVID-19 presents. The health and well-being of our employees and customers is our highest priority, and we continue to act thoughtfully in the face of the disruption and uncertainty COVID-19 brings to our daily lives. Currently, there are no reported cases of COVID-19 at CDF, and all manufacturing plants and operations are running without interruption.

We are in frequent communication with our supply chain to ensure the continuity of supply of our raw materials. At this time, CDF has not endured any current disruption in our raw material supply, and our supply chain partners are not reporting any future interruptions.

CDF is implementing the following initiatives to keep our people, facilities, and customers healthy, safe, and fully operational:

- All plant personnel are now wearing masks for added protection and a higher level of hygiene.
- We are screening our plant personnel for fever before entering the facility.
- Social Distancing
  - Each work center has been redesigned for acceptable social distancing. Plexiglass dividers have also been installed where applicable for added protection and a higher level of hygiene.
  - Break areas are revised requiring separation of employees for lunch/breaks.
  - Only essential meetings take place, and attendees are spread out. Non-essential meetings are canceled.
  - A Telecommuting Policy is in effect requiring non-essential employees to work from home.
- Safe Quality Food (SQF) Procedures
  - Frequent handwashing and sanitizing prior to entering our manufacturing areas, and at intervals during each shift.
  - Increased frequency of tooling and work center sanitation in addition to existing SQF requirements.
- All travel is on hold for all CDF employees.
- CDF has implemented a No Visitor Policy. Essential visits are evaluated on a case by case situation.
- A Temporary Sick Pay Policy is in effect, assuring our employees are relieved of financial pressure to come to work if they aren't feeling well.
- Plant-wide educational meetings have been held with all our employees to reinforce our compliance requirements and individual accountability for personal health, customer attentiveness, and commitment to our community.

As this situation remains fluid, we will stay in close contact with local health officials and monitor the CDC website for the latest information and guidance. Guided by our Mission and Values, we will continue to communicate with transparency and act responsibly to ensure the health and well-being of our employees our customers, and their families. We are grateful for your business and the opportunity to serve you.